



Dear Subscriber:

RTC Communications is pleased to announce we now offer **EZ-PAY**, an automatic bill payment plan. If you would like to save time, postage, and write fewer checks, we can help. Use our new automatic bill payment plan, **EZ-PAY**, to pay your monthly bill and eliminate:

- **The worry of remembering to pay your bill on time**
- **Postage charges**
- **Error that may be committed in check writing or mailings**
- **Lost or misdirected payments**
- **The possibility of late charges**
- **A trip to our office**

Your bill will be mailed to you as always so that you know the exact amount of your services before payment is deducted from your account. This would also give you a chance to resolve any questions about your bill before payment is made to us. If you have no questions about your bill, you can just relax knowing that it will automatically be paid from the checking or savings account you specify.

Although you won't have a check for your receipt, any charges we deduct will be clearly displayed on your monthly bank statement. If you ever want to cancel this service, all you have to do is notify us.

All charges will be deducted from the account you specify on the third business day prior to the 17<sup>th</sup> of each month (the due date). If that day falls on a holiday or weekend, your payment will be deducted on the next business day. If items presented to the bank are not accepted due to insufficient funds for two consecutive months, RTC has the right to remove your payment option from the **EZ-PAY** plan and revert to standard monthly billing.

To **sign up** for the **EZ-PAY** plan, please fill out the enclosed form and return it with your normal monthly bill. If we receive this form by your regular bill due date, the 17<sup>th</sup> of the month, we will process your application and start deductions from the account you specify the following month. If your form is received after the 17<sup>th</sup>, pay your bill as usual the next month, and we will process your application and start deductions the following month. **WE WILL NOT DEDUCT THE CURRENT MONTH'S BILLING FROM YOUR ACCOUNT. PLEASE PAY THIS BILL AS USUAL.**

**RTC COMMUNICATIONS**  
**AUTHORIZATION AGREEMENT FOR PREAUTHORIZED PAYMENTS**

I (we) hereby authorize RTC Communications to initiate debit entries to my ( ) Checking or ( ) Savings account indicated below at the depository named below, hereinafter called DEPOSITORY, to debit the same to such account upon instructions received from and for payment to:

**SAVINGS/CHECKING ACCOUNT NO.** \_\_\_\_\_

**DEPOSITORY (BANK)**

**NAME:** \_\_\_\_\_ **BRANCH:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**Attach a voided check for withdraw from checking account**  
**or a savings deposit slip for withdraw from savings account**

This authority is to remain in full force and effect until RTC and Depository have received written notification from me, (or either of us) of its termination in such time and in such manner as to afford RTC and DEPOSITORY a reasonable opportunity to act on it. If joint account, both signatures are required.

**YOUR NAME:** \_\_\_\_\_ (Name as it appears on your check)

**TELEPHONE NUMBER:** \_\_\_\_\_ **ACCOUNT NUMBER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **SIGNED:** \_\_\_\_\_ **SIGNED:** \_\_\_\_\_  
(Authorized Signature) (Authorized Signature)